

**HOLT PARISH COUNCIL
MINUTES OF THE MEETING HELD IN HOLT VILLAGE HALL
AT 7.30 p.m. ON THURSDAY 21 NOVEMBER 2019**

Present :- P. Winney (Chairman), P. Mobbs (Vice Chairman), G. Wotton, C. John, D. Pugh, C. Lightfoot (Clerk).

Absent:- J. Bowker, J. Harper.

In Attendance:- County Councillor Mr P. Grove, District Councillor Mrs. P Cumming, J. Dorran (Parishioner).

1	<p><u>Public Question Time.</u> The Chairman welcomed Ms Janice Dorran of Lambourne Orchard to the Meeting. Ms Dorran explained she had come to express her thanks to Parish Council for the work they do in the village. Ms Dorran further wanted to discuss the SWDP which is currently out for a 6 week consultation period and the impact any further development would have on the village. The Chairman and Vice Chairman reported on the SWDP meeting they had attended at the beginning of November. They confirmed that Holt is classed as a category 2 village and there are no current sites for development in the village. There are also no plans to change the village boundary apart from a slight adjustment by Holt Pond on the A443.</p> <p>The Vice Chairman explained that Parish Council would be looking into forming a committee of Parishioners to form a Development Plan for Holt which would look at the future of the village and where and how the Parish think the village should be developed. Ms Dorran confirmed that she would be interested in being involved in this process. The Chairman thanked Ms Dorran for her interest and attending the Meeting.</p>	
2	<p><u>To consider apologies and approve reasons for absence.</u> The Clerk reported that apologies had been received from Parish Councillor Mr J. Harper and Parish Councillor Mr J. Bowker. Parish Council approved the reasons for absence. Apologies had also been received from County Councillor Mr P. Grove due to purdah in view of the forthcoming general election.</p>	
3.	<p><u>Declarations of Interest.</u></p> <p>a) Register of Interests. The Clerk confirmed that Mr Pugh's Register of Interest had been submitted to MHDC.</p> <p>b) Registration of Personal Interests. There was no registration of Personal interests.</p> <p>c) Registration of Prejudicial Interests. There was no registration of Prejudicial interests.</p> <p>d) Written requests for the Council to grant a dispensation. There had been no written requests for dispensation.</p>	
4.	<p><u>County and District Councillors reports for information.</u></p> <p>The Clerk had circulated County Councillor Mr P. Grove's report prior to the Meeting. There were no matters of note.</p> <p>District Councillor Mrs P. Cumming had reported the following matters of note:-</p> <p>a) Flooding. Despite the recent rain the River Teme was not as high as in previous years so minimal disruption due to flooding has occurred. The situation was however, being monitored.</p> <p>b) SWDP This item was already discussed under Agenda item 1 Public Question Time.</p> <p>c) Refuse collection. The Christmas refuse collection schedule has been released. This was passed</p>	

	<p>to the Vice Chairman to put on the village website.</p> <p>d) Planning. 19/00492/FUL Ball Mill Bungalow. District Councillor Mrs P. Cumming reported on the current state of the Enforcement process with regards to this application. Parish Council expressed their concerns that the applicant was still using the site a basis for his haulage business. District Councillor Mrs P. Cumming reported that currently the Enforcement Officer is collating all the current activities on the site to put into writing to the applicant.</p> <p>e) General election. The last date for registering to vote is Thursday 26 November 2019.</p>	
5.	<p>TO APPROVE THE MINUTES OF THE MEETING OF HOLT PARISH COUNCIL HELD ON 17 OCTOBER 2019.</p> <p>The minutes of the Meeting of Holt Parish Council held on Thursday 17 October 2019 were approved by Parish Council and signed by the Chairman as a true record.</p>	
6.	<p>PROGRESS REPORTS</p> <p>a. Christmas Tree and Lighting – progress report. The Chairman reported that he obtained a number of quotes with regard to the work that needed to be undertaken on the Christmas tree site at Red Lion junction. Mr Tim Brookes had undertaken the work which had involved umbrellaing the current trees, the removal and recycling of the old Christmas tree and the planting of the new Christmas tree. This will cost in the region of £650.00. The new tree has been purchased from France for a cost of £450.00. The Clerk has successfully applied for a grant of £700.00 from County Councillor Mr P. Grove’s community funding towards the project. Parish Council discussed the possibility of siting a bench in the area during the spring so Parishioners could enjoy the bulbs.</p> <p>b. Village Hall refurbishment – progress report. The Chairman reported that he had met with members of the Village Hall Committee and at present they were not conducive to working with Nicky Dupays to obtain grant funding to refurbish the village hall. A further meeting had been planned with the village hall committee for 4 December 2019 where the accounts would be reviewed. Parish Council agreed to continue to monitor the situation.</p> <p>c. VAS – progress report. The Vice Chairman reported that the VAS was now up and running in it’s first location by Woodbury Park on the A443. The first set of data captured have shown that the average speeds are in excess of 30mph. Another post will be situated on the A443 in the vicinity of the post office. The locations of the A4133 are not yet ready as they still require the straightening of a post and the Woodbury Park hedge to be cut. This is now in the hands of Highways. The VAS will be changed on a 2 weekly cycle by the Lengthsman. The Vice Chairman agreed to liaise with the Lengthsman regarding this timetable and the suitability of locks on the VAS</p> <p>d. Divisional funding – progress report. The Clerk reported that they had successfully applied for £700.00 from County Councillor Mr P. Grove’s Divisional funding for the Christmas Tree project. District Councillor Mrs P. Cumming further offered £150.00 from her Divisional fund for the project and the Clerk was asked to submit banking details so this money could be transferred. The Chairman thanked Mrs P. Cumming for her donation on behalf of Parish Council.</p> <p>e. Estate Agent signs – progress reports. The Chairman reported that he had instructed the Lengthsman to remove these signs.</p> <p>f. The Chantry bus service – progress report. The Chairman reported that the problem was still occurring despite the Clerk writing a letter to the Chantry on the issue. The Clerk reported that she would follow this up.</p> <p>g. Climate change meeting – progress report. The Clerk reported that she had contacted the Clerk of Grimley Parish Council on this issue to see what progress had been made but to date she had not received a response.</p>	<p>PW</p> <p>PW</p> <p>PM</p> <p>CL</p> <p>CL</p>

<p>8</p>	<p>Planning</p> <p>a) Applications Pending. 19/01568/FUL Ockeridge Rural Retreats, Ockeridge, WR6 6YR. Siting of 3 additional shepherds huts (Recommend refusal). This application was discussed by Parish Council and it was reported that it had recommended that the application should be refused due to concerns over the scale of the development on this site.</p> <p>b) Approvals/Refusals. There were no applications to discuss.</p> <p>c) Other Planning issues. <i>Planning Appeal APP/J1860/W/19/3229510 Thatched Lodge, Holt Heath, WR6 6NL. Mr E. Hunt. Conversion of stable block into dwelling.</i> It was reported that this appeal had been successful.</p>																																									
<p>9</p>	<p>Finance</p> <p>a. To note the current bank balances. The Clerk reported that the current account balance was £1,285.65 and the deposit account balance was £8,305.55.</p> <p>b. with the attached schedule. The following payments were approved by Parish Council.</p> <table border="1" data-bbox="293 875 1355 1527"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Chq No.</th> <th>Amount</th> <th>Details</th> </tr> </thead> <tbody> <tr> <td>21/11/2019</td> <td>Mr R. Harrison</td> <td>1265</td> <td>£90.00</td> <td>Footpaths (P3 scheme)</td> </tr> <tr> <td>21/11/2019</td> <td>Mr R. Harrison</td> <td>1266</td> <td>£ 123.60</td> <td>Lengthsman October 2019</td> </tr> <tr> <td>21/11/2019</td> <td>Top Cut</td> <td>1268</td> <td>£160.00</td> <td>Grass cutting Oct 2019</td> </tr> <tr> <td>21/11/2019</td> <td>Mrs C Lightfoot</td> <td>1269</td> <td>£327.50</td> <td>Clerk's salary Nov 2019</td> </tr> <tr> <td>21/11/2019</td> <td>Mrs C Lightfoot</td> <td>1270</td> <td>£26.99</td> <td>Clerk's expenses Printer cartridges Nov 2019</td> </tr> <tr> <td>21/11/2019</td> <td>Mr P Mobbs</td> <td>1271</td> <td>£23.68</td> <td>Padlocks VAS</td> </tr> <tr> <td>21/11/2019</td> <td>Mr P Winney</td> <td>1272</td> <td>£16.29</td> <td>Keys for noticeboard</td> </tr> </tbody> </table> <p>c. To review the current spend against budget. The Council noted the information.</p> <p>d. To approve the 5 year budget forecast. The 5 year budget was approved with the proviso that £200.00 from Miscellaneous was allocated specifically to the defibrillator on an ongoing basis. The Clerk was asked to check the insurance schedule included the VAS – value of £4000.00</p> <p>e. To set the precept for 2020/21. The precept was approved with the amendment of allocating £200.00 from miscellaneous specifically for the defibrillator. The Clerk was asked to complete and submit the paperwork.</p>	Date	Payee	Chq No.	Amount	Details	21/11/2019	Mr R. Harrison	1265	£90.00	Footpaths (P3 scheme)	21/11/2019	Mr R. Harrison	1266	£ 123.60	Lengthsman October 2019	21/11/2019	Top Cut	1268	£160.00	Grass cutting Oct 2019	21/11/2019	Mrs C Lightfoot	1269	£327.50	Clerk's salary Nov 2019	21/11/2019	Mrs C Lightfoot	1270	£26.99	Clerk's expenses Printer cartridges Nov 2019	21/11/2019	Mr P Mobbs	1271	£23.68	Padlocks VAS	21/11/2019	Mr P Winney	1272	£16.29	Keys for noticeboard	<p>CL</p> <p>CL</p>
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<p>10</p>	<p>Correspondence for Information.</p> <p>The correspondence circulated prior to the meeting was discussed by Parish Council.</p>																																									

<p>11</p>	<p>Clerk's report on Urgent Decisions since the last Meeting</p> <p>Report from the SWDP meeting attended by the Chairman and Vice Chairman. This was discussed under Agenda item 1 Public Question Time.</p>	
<p>12</p>	<p>Councillor's reports and items for future agendas.</p> <p>a) Broomfield's hedge. It was reported that a number of cuttings had been left under the hedge between the mini roundabout and Broomfields. The Chairman agreed to talk to Broomfields on this issue. The Clerk agreed to report that this footpath again needed siding out to Highways.</p> <p>b) Pinfield's hedging. The Clerk was asked to write to Mr Pinfield requesting that his hedge on the A4133 is cut back as it is obstructing the road signs.</p> <p>c) Flooding. Parish Councillor Mrs C. John reported on the flooding on Ockeridge Lane outside her property. The problem is caused by a collapsed drain and a large pothole has now appeared. Highways are aware of the issue but the Vice Chairman agreed to follow up the action taken on behalf of Parish Councillor Mrs C. John. The Clerk reported that she had reported the flooding on the A443 and chased up the action which would be taken at this location.</p>	<p>PW CL</p> <p>CL</p> <p>PM CL</p>
<p>13</p>	<p>Date of Next Meeting</p> <p>The date of the next meeting was confirmed as Thursday 16 January 2020. The Clerk agreed to circulate a list of dates for Parish Council Meetings in 2020. The Chairman wished everyone a Merry Christmas.</p>	<p>CL</p>