

**HOLT PARISH COUNCIL
MINUTES OF THE MEETING HELD IN HOLT VILLAGE HALL
AT 7.30 p.m. ON THURSDAY 20 JUNE 2019**

Present :- P. Winney (Chairman), P. Mobbs (Vice Chairman), G. Wotton , C. Lightfoot (Clerk).

Absent:- J. Bowker, J. Harper, C. John, County Councillor Mr P. Grove.

In Attendance:- District Councillor Mrs. P Cumming.

1	<p><u>Public Question Time.</u> There were no members of the public present and therefore no questions.</p>	
2	<p><u>To consider apologies and approve reasons for absence.</u> The Clerk reported that apologies had been received from Parish Councillors Mr J. Bowker, Mr J. Harper and Mrs C. John. Parish Council approved the reasons for absence. The Clerk further reported that she had received apologies from County Councillor Mr P. Grove.</p>	
3	<p><u>Declarations of Interest.</u> a) Register of Interests. The Clerk reported that all the updated Register of Interests had been submitted to MHDC. b) Registration of Personal Interests. There was no registration of Personal interests. c) Registration of Prejudicial Interests. There was no registration of Prejudicial interests. d) Written requests for the Council to grant a dispensation. There had been no written requests for dispensation.</p>	
4.	<p><u>County and District Councillors reports for information.</u></p> <p>The Clerk reported that there were no matters to note from County Councillor Mr P. Grove.</p> <p>District Councillor Mrs P. Cumming reported the following matters of note:-</p> <ul style="list-style-type: none"> i. SWDP update and planning matters. The update of the SWDP is going ahead with the planning committee to discuss the update to the plan. All District Councillors will be receiving 4 hours of planning training. The structure of the planning committees is being reviewed but it is hoped that separate northern and southern planning committees will be retained. ii. Harriet Baldwin. Harriet Baldwin MP is due to visit the Parish on Friday 28 June 2019 when she will be visiting the Post Office and holding a surgery in the Village Hall at 3.30pm. Parish Council was asked to help to promote this event. <i>This event was subsequently proposed by Harriet Baldwin.</i> 	
5.	<p>TO APPROVE THE MINUTES OF THE ANNUAL AND OPEN MEETINGS OF HOLT PARISH COUNCIL HELD ON 16 MAY 2019.</p> <p>The minutes of Annual and Open Meetings of Holt Parish Council held on Thursday 16 May 2019 were approved by Parish Council and signed by the Chairman as a true record.</p>	

<p>6.</p>	<p>PROGRESS REPORTS</p> <p>a) Village Hall Refurbishment – progress report. The Chairman reported that a meeting has been set for 1 July 2019 to discuss potential grants that we may be able to apply for to cover some of the costs of refurbishment.</p> <p>b) VAS – progress report. Parish Councillor Mr P. Mobbs confirmed the price of the project as £2,800 for the purchase of the VAS with an additional £250 for the data collection box and ancillary costs. Parish Council agreed they would like to go ahead with the project. It was felt that the camera would be most effective it was moved regularly around the village by the Lengthsman. Parish Council also commented that landowners would need to ensure hedging was cut back to ensure visibility of the sign. The Clerk and Parish Councillor Mr P. Mobbs agreed to contact Hannah Davies of County Highways to arrange a site visit to discuss potential locations. Parish Councillor Mr P. Mobbs agreed to investigate replacement battery costs.</p> <p>c) Co-option of new Councillor – progress report. The Clerk reported that the outstanding vacancy for a Councillor had been advertised with a view to the co-option taking place at the September meeting of the Parish Council.</p> <p>d) Smart water – details of the scheme for consideration. The Clerk had circulated details of the scheme to Parish Council. Parish Council discussed the scheme and it was agreed that The Chairman should speak to Dave Stanley about the success and feasibility of the scheme in Grimley parish.</p> <p>e) Highways issues – signage for Holt Castle lane turning – progress report. The Clerk read out an email she had received from County Highways confirming they would place new warning signs for the turning to Holt Castle on the A443 so that motorists had more notice. The Clerk was asked to forward the email to the parishioners who had made the initial enquiry in regard to this issue.</p> <p>f) Superfast Broadband – progress report. In the absence of County Councillor Mr P. Grove and Parish Councillor Mrs C. John the Clerk was asked to schedule this item on the agenda of the next meeting.</p> <p>g) Millennium Green electricity supply – progress report. The Chairman reported that the electricity supply direct debit had now been passed over to the Millennium Green Trust. The Clerk was handed the paperwork to confirm this.</p> <p>h) Wildflower meadow – update. The Chairman suggested that Parish Council purchased signs for the Wildflower meadow to make people aware of the project and ensure the verge did not get mowed. Parish Council were in agreement of this proposal. The Chairman agreed to look into the purchase of signs.</p> <p>i) Commemoration plaque Millennium Green – update. The Chairman informed Parish Council there had been an issue with the wording on the commemoration plaque for the Millennium Green and it had had to be returned to the stonemasons. It had been agreed that the cost of the renovations would be split between Parish Council and the stonemasons. Parish Council agreed with this course of action.</p>	<p>PW</p> <p>PM CL</p> <p>PW</p> <p>CL</p> <p>CL</p> <p>PW</p> <p>PW</p>
<p>8</p>	<p>Planning</p> <p>a) Applications Pending. <i>19/00492/FUL Ball Mill Bungalow, Main Road, Hallow, WR2 6LS. Construction of new storage shed on existing brownfield land. (Recommend Refusal)</i> This application was discussed at length between Parish Council and District Councillor Mrs P. Cumming. District Councillor Mrs P. Cumming reported that the application would go to Committee. MHDC planning do not consider the site was a brownfield site as</p>	

reclaimed quarry land is excluded from being a brownfield site. District Councillor Mrs P. Cumming further reported that MHDC planning are in contact with County Highways as they are not satisfied with the report produced by Highways on the application. Parish Council expressed their frustration that work appears to be continuing on the site despite the fact no planning permission has been received.

19/00812/HP Irena, Ockeridge Lane, Holt Heath, WR6 6LY. Single storey rear extension, extension to the side and conversion of roofspace to form first floor living space (Being considered)

CL

This application was discussed by Parish Council. Parish Council felt there were no grounds for refusal now the 2 storey garage has been removed and the Clerk was asked to respond recommending approval of the application.

19/00445/FUL Rowley Farm, Ockeridge Lane, WR6 6LY. 2 general purpose agricultural buildings (Being considered).

Parish Council discussed this application and reviewed the site plans. It was agreed that Parish Council would like to make a site visit prior to making a decision to ascertain what the sheds would be used for and clarify the access arrangements. The Clerk was asked to contact Parish Councillor Mrs C. John to arrange this visit.

CL

19/00575/FUL Mill Pool Farm Industrial Estate, Main Road, Hallow. Proposed construction of six light industrial units (Being considered).

Parish Council were concerned in relation to the scale of the application and the proposed access. The Clerk was asked to recommend refusal of the application on these grounds.

CL

b) Approvals/Refusals.

c) Other Planning issues.

Parish Council noted the following appeals were still awaiting a decision.

Planning Appeal APP/J1860/W/19/3225832 Rowley Farm, Ockeridge Lane, WR6 6LY. Mr and Mrs H. John. Change of use of land for siting of one holiday log cabin.

Planning Appeal APP/J1860/W/19/3229510 Thatched Lodge, Holt Heath, WR6 6NL. Mr E. Hunt. Conversion of stable block into dwelling.

9 Finance

a. To note the current bank balances.

The Clerk reported that the current account balance was £3,803.50 and the deposit account balance was £7,235.94.

b. with the attached schedule.

The following payments were approved by Parish Council.

Date	Payee	Chq No.	Amount	Details
20/6/2019	Upper Bridge	1244	£186.17	Website annual fee and domain name renewal
20/6/2019	Mrs C Lightfoot	1245	£327.50	Clerks salary June 2019
20/6/2019	Mrs C Lightfoot	1246	£8.96	Clerks expenses June 2019
20/6/2019	Mr RT Harrison	1247	£246.60	Lengthsman May 2019
20/6/2019	Top Cut	1248	£160.00	Grass cutting May 2019

c. To review the current spend against budget.

The Council noted the information.

d. To note the current status of the audit.

	The Clerk confirmed that following the completion of the internal audit by Mr T. Stanley all the paperwork had been forwarded to the external auditors for review.	
10	Correspondence for Information. All correspondence of note had been circulated prior to the Meeting.	
11	Clerk's report on Urgent Decisions since the last Meeting There were no matters to report.	
12	Councillor's reports and items for future agendas. <ul style="list-style-type: none"> a) Defibrillator – update report. Parish Councillor Mr P. Mobbs reported that he had fixed a broken circuit breaker on the defibrillator. b) Road closure. It was reported that A4133 would be closed on the night of 15 July 2019 for the replacement of cat's eyes. 	
13	Date of Next Meeting The date of the next meeting was confirmed as Thursday 15 August 2019.	