

**HOLT PARISH COUNCIL
MINUTES OF THE MEETING HELD IN HOLT VILLAGE HALL
AT 7.30 p.m. ON THURSDAY 17 AUGUST 2023 IN HOLT VILLAGE HALL.**

Present :- D. Pugh (Chairman), M. Taylor, S. Williams, C. Adams, J. Hill, C. Lightfoot (Clerk).

In Attendance:- District Councillor Mr D. Clarke.

Absent:- County Councillor Mr S. Richardson-Brown, C. John, J. Harper.

1.	<u>Public Question Time.</u> There were no members of the public present and therefore no questions.	
2.	<u>To consider apologies and approve reasons for absence.</u> The Clerk reported that apologies had been received from Parish Councillors Mrs C. John and Mr J. Harper and County Councillor Mr S. Richardson-Brown. Parish Council approved the reasons for absence.	
3.	<u>Declarations of Interest.</u> a) Register of Interests. The Clerk reported that all Councillors had completed their Register of Interests except for Parish Councillor Mr J. Harper. This will be addressed. b) Registration of Personal Interests. There was no registration of Personal Interests. c) Registration of Prejudicial Interests. There was no registration of Prejudicial Interests. d) Written requests for the Council to grant a dispensation. There had been no written requests for dispensation.	CL
4.	<u>Minutes.</u> The minutes of the Meeting of Holt Parish Council held on 15 June 2023 were reviewed by Parish Council. Parish Councillor Mrs J. Hill proposed that the minutes were approved by Parish Council as a true record of the Meeting. This was seconded by Parish Councillor Mrs M. Taylor and unanimously agreed Parish Council. The Chairman signed the Minutes.	
5.	<u>County and District Councillor reports for information.</u> In the absence of County Councillor Mr S. Richardson-Brown there were no items to report. District Councillor Mr D. Clarke reported that the Head of Planning at MHDC had resigned, and they were currently advertising the role. In the meantime the SWDP process was being managed by Duncan Rudge. The SWDP is due to be approved in spring 2024 but until it is finalised the District is vulnerable to speculative planning applications from developers.	
6.	<u>Progress reports for information.</u> a) New village VAS – progress report. Parish Councilor Mr S. Williams reported that he had spoken to Tanya Crake in relation to the VAS installed in error by Highways by the Red Lion. As Highways could not ascertain the correct location for this VAS it had been decided that it could remain at its current location for the time being. Parish Council then discussed whether the spare VAS that was purchased earlier in the year could be placed at the approach to the village from the Holt Fleet. The Clerk agreed to contact Tanya Crake and ask her to assess whether there was a suitable location on this road. Parish Councillor Mr S. Williams presented the data he had obtained from the VAS by the Post Office over the past 10 weeks. In that time period 120,000 vehicles had passed through the village and 80% were doing 30mph or less. Parish Council felt this	CL

was very positive and evidence that the new VAS was reducing vehicle speeds through the village. Parish Councillor Mr S. Williams agreed to contact Tanya Crake to obtain the access code to allow him to obtain data from the Red Lion VAS.

- b) Replacement defibrillator purchase - update.
Parish Councillor Mrs C. Adams reported that the new defibrillator had been installed in the phone box. In the absence of Parish Councillor Mr J. Harper arranging defibrillator training was deferred until the next meeting of Parish Council.

- c) Highways issues – mini roundabout signage and drainage of Ockeridge Lane - update.

In light of 2 recent accidents in the village the issue of the visibility of the mini roundabout signs was discussed by Parish Council. Parish Councillor Mr S. Williams reported that he had raised the issue with Tanya Crake of County Highways and was awaiting a response. It was noted that some of the signs were obscured by overgrown hedging on the A4133. Parish Councillor Mrs J. Hill agreed to speak to Bill Arnold on this issue. The Clerk agreed to speak to the Lengthsman about cleaning the sign on School Lane.

The Clerk reported that she had put Parish Councillor Mrs C. John in direct contact with Tanya Crake to discuss the drainage issues in the vicinity of Rowley Farm on Ockeridge Lane and it was her understanding that a site visit had been arranged.

- d) Attendance at Parish Council Meeting by PCSO Deb Abbots.
The Clerk reported that she had received apologies from PCSO Deb Abbots for missing the June meeting of Parish Council as she had been unwell. PSCSO Abbots is now scheduled to attend the September meeting of Parish Council.

- e) Village Hall refurbishment - update.
Parish Councillor Mrs C. Adams reported from the meeting held to discuss the refurbishment of the Village Hall. At the meeting it was decided that it was not financially feasible to rebuild the Village Hall so a refurbishment project was being initiated. It was agreed that it was very important for Parish Council to support this project and work together with the Village Hall committee. The Clerk reminded members of Parish Council that a degree of separation must exist re decision making and finances.

Currently 3 quotes for refurbishment are being obtained and grant options are being sought. An application is due to be made to the Kildare Trust for grant funding in September. Parish Councillor Mr S. Williams asked District Councillor Mr Dean Clarke whether any funding was available from MHDC. District Councillor Mr Dean Clarke explained that MHDC do not offer Community Infrastructure Funding but there may be some smaller funds that Parish Council could apply for.

The Chairman reported that he had been working together with Mr P. Winney on an article for the Parish magazine and website to raise awareness of the project in the local community.

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7. Finance.

- a) To note the current bank balances.

It was reported that the current account bank balance currently stood at £6,934.60 and the deposit account at £4,370.12. The Clerk reported that a full bank reconciliation had been carried out on 31 July 2023.

- b) To consider payments retrospectively.

The following payments were approved by two members of Parish Council and made by bank transfer. These were agreed retrospectively by Parish Council.

18 June 2023	Bank transfer	Mrs C Lightfoot (Clerks salary)	400.00
18 June 2023	Bank transfer	Mrs C Lightfoot (Clerks expenses)	4.15
06 July 2023	Bank charges	Bank charges	8.00
13 July 2023	Bank transfer	Top Cut Ltd (Grass cutting June)	168.00
13 July 2023	Bank transfer	Fletcher Access Ltd (Gate and sign cleaning)	594.00
17 July 2023	Bank transfer	RT Harrison (Lengthsman)	169.50
01 August 2023	Bank transfer	Mrs C Lightfoot (Clerks salary)	400.00
05 August 2023	Bank charges	Bank charges	8.00

- c) To review the payments against the budget.

Parish Council reviewed the payments against the budget and no issues were raised.

The Clerk reported that she was due to chase up the bank mandate updates this week.

<p>8.</p>	<p><u>Planning.</u></p> <p>a) Applications Pending. To review the recommendations of Parish Council on current applications.</p> <table border="1" data-bbox="220 304 1417 819"> <thead> <tr> <th data-bbox="220 304 477 398">Application No.</th> <th data-bbox="477 304 699 398">Location</th> <th data-bbox="699 304 1058 398">Details</th> <th data-bbox="1058 304 1417 398">Decision status</th> </tr> </thead> <tbody> <tr> <td data-bbox="220 398 477 607"><u>M/23/00341/FUL</u></td> <td data-bbox="477 398 699 607">Red Lion Witley Road Holt Heath Worcester WR6 6LX</td> <td data-bbox="699 398 1058 607">Erection of 2 dwellings</td> <td data-bbox="1058 398 1417 607">Pending Decision due to submission of amended plans (Recommend Approval)</td> </tr> <tr> <td data-bbox="220 607 477 819"><u>M/23/00654/HP</u></td> <td data-bbox="477 607 699 819">4 Worcester Road Holt Heath Worcester WR6 6NH</td> <td data-bbox="699 607 1058 819">Partial two storey extension to the rear; removal of existing detached garage; new detached garage.</td> <td data-bbox="1058 607 1417 819">Pending Decision (Recommend Approval)</td> </tr> </tbody> </table> <p>Parish Council noted that the amendments to application of M/23/0034/FUL Red Lion were not significant and did not affect their previous decision to recommend approval of this application.</p> <p>b) Approvals/Refusals.</p> <table border="1" data-bbox="220 987 1391 1160"> <tbody> <tr> <td data-bbox="220 987 459 1160"><u>M/23/00417/LB</u></td> <td data-bbox="459 987 721 1160">Hollingshead Farm Holt Heath Worcester WR6 6TA</td> <td data-bbox="721 987 1121 1160">Repair cracks with an approved method (see survey), shorten wood lintel and replace with brick.</td> <td data-bbox="1121 987 1391 1160">Approved</td> </tr> </tbody> </table> <p>c) Other Planning Issues. M/22/01375/HP Wishville, Ockeridge Lane, Holt Heath, WR6 6LY Erection of proposed outbuilding to replace existing outbuildings (retrospective) Appeal to Planning Inspectorate 14/03/2023 (APP/J1860/D/23/3317438)</p> <p>The Clerk reported that the applicant had won the appeal on this application.</p> <p>M/22/01773/FUL Ball Mill Bungalow, Main Road, Hallow, WR2 6LS Proposal: New build dwelling to replace existing Ball Mill Bungalow. Appeal to Planning Inspectorate 01/08/2023 (APP/J1860/W/23/3320554)</p> <p>Parish Council noted the above appeal and agreed that as they continued to have no objections to the application there were no further comments to be submitted.</p>	Application No.	Location	Details	Decision status	<u>M/23/00341/FUL</u>	Red Lion Witley Road Holt Heath Worcester WR6 6LX	Erection of 2 dwellings	Pending Decision due to submission of amended plans (Recommend Approval)	<u>M/23/00654/HP</u>	4 Worcester Road Holt Heath Worcester WR6 6NH	Partial two storey extension to the rear; removal of existing detached garage; new detached garage.	Pending Decision (Recommend Approval)	<u>M/23/00417/LB</u>	Hollingshead Farm Holt Heath Worcester WR6 6TA	Repair cracks with an approved method (see survey), shorten wood lintel and replace with brick.	Approved
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<p>9.</p>	<p><u>Correspondence for information.</u></p> <p>The Clerk reported that there were no matters to note.</p>																
<p>10.</p>	<p><u>Clerk's report on urgent decisions since the last meeting.</u></p> <p>The Clerk reported that there were no matters to note.</p>																
<p>11.</p>	<p><u>Councillor's reports and items for future agendas.</u></p> <p>Concern was again expressed by Parish Councillors in relation to vehicles from 1 The Heath parking on the pavement, verge. It was agreed that this would be raised with PCSO Deb Abbots at the September meeting of Parish Council.</p>																
<p>12.</p>	<p><u>Date of Next Meeting.</u></p>																

	The next meeting of the Parish Council will be held on Thursday 21 September 2023.	
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